Appendix 1
Procedures and Conditions of Registration in the Panel of Arbitrators and Experts
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1. Filling in all the required information in the registration form.
2. Attaching all the required documents in the registration form.
3. The registration form shall be submitted to the Authority, and paying the fees stipulated to the Authority and attaching the payment receipt.
4. The registration shall be completed only after the approval of the Authority.
5. The Capital Markets Authority shall notify the applicant with its decision.

Registration Conditions

Registration Conditions for Arbitrators

The applicant may apply to be an arbitrator if they have fulfilled the following conditions:

To be registered in this panel, the following conditions shall be fulfilled:

1. To sign the specific form prepared for that purpose and to pay the stipulated fees as follows:
   KD 500.00 as a registration fees to be paid when submitting the application, and in case the application was refused or is withdrawn by the applicant the KD 450.00 shall be refunded, and KD 50.00 shall be paid every three years upon renewal of the registration.
2. Applicant’s age shall not be less than thirty-five calendar years.
3. The registered arbitrator in the panel shall be of Kuwaiti nationality.
4. Applicant shall have practiced commercial, legal or professional business for a period of fifteen years. If they were judges, practicing lawyers or heads of legal departments in the government, private sector or at major commercial companies, or if they were members of the faculty in the university or equal educational institutions, or if they previously participated in any arbitration committees of tribunals, the required years shall be reduced to ten years.
5. They shall not be convicted of a crime/ felony involving a breach of honour or integrity unless they were rehabilitated.
6. They shall not be prohibited by the provisions of laws and systems that they shall be subject to as an arbitrator.
7. Submitting proof of approval from their work entity to be registered in the panel. If the third arbitrator is a judge, the approval of the supreme judicial council shall be obtained.
8. They shall not be dismissed from service by a disciplinary decision unless at least three years have lapsed since its issuance.

The Authority shall process the applications and issue its decision of approval, or conditioned approval of passing the courses specified by the Authority, or refusal. It may request the attendance of the applicant to fulfill some requests or clarify some issues.

Names of arbitrators and part of their CVs shall be published in the Authority’s official website.

The member of the panel shall lose their membership if not fulfilled any of these conditions.

To register international arbitrators in the Authority, the applicant must be registered with one of the international arbitration centres.
Registration Conditions for Experts

The applicant shall be registered in the experts' panel if they have fulfilled the following conditions:

1. To sign the specific form prepared for that purpose and to pay the stipulated fees as follows: KD 250.00 as a registration fees to be paid when submitting the application, and in case the application was refused the KD 225.00 shall be refunded, and KD 50.00 shall be paid every three years upon renewal of the registration.
2. Applicant’s age shall not be less than thirty-five calendar years.
3. To be an expert in their own domain from one of the accepted governmental or non-governmental authorities and departments or they have practical expertise for a period not less than ten years.
4. They shall not be convicted of a crime/ felony involving a breach of honour or integrity unless they were rehabilitated or if they were registration was revoked from the experts’ panel of any other entity for reasons related to their performance.
5. They shall not be prohibited by the provisions of laws and systems that they shall be subject to as an expert.
6. They shall not be dismissed from service by a disciplinary decision unless at least three years have lapsed since its issuance.
7. Submitting a proof of the approval of their work entity to be registered in the panels. If the expert works in the experts’ department in the ministry of justice, they shall obtain the approval of the experts’ affairs council.

Names of arbitrators and part of their CVs shall be published in the Authority’s official website.

The member of the panel shall lose their membership if they have not fulfilled any of these conditions.